

# Web Based Timesheet Form - Example

QSSD  
Quality Software Service Delivery

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User Portal

Timesheets

New Submit Approve Reject Delete

New Timesheet  
My Timesheets  
Authorise Timesheets  
Timesheets Not Entered

Week Commencing: 06/Aug/2007    Status: Open    Minimum Hours: 37.5  
 Timesheet ID: TRS-00000003133    Company:    Recorded Hours: 0  
 User ID: SARAHPEACHEY    Manager ID: SARAHPEACHEY    Flex Bucket: 5

Project	Task	Sub Task	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total	Add
Please select											+

Project	Task	Sub Task	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total	Edit	Delete
			0	0	0	0	0	0	0	0	Select	Delete
TOTAL:			0	0	0	0	0	0	0	0		

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# Web Based Expenses Form – Example

Expense Claim - Microsoft Internet Explorer

Address: http://Userportal.internal.qssd.net/expense.aspx?id=PI-00001341

**QSSD**  
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Expenses

New | Submit | Approve | Reject

[New Expense Claim](#)  
[My Expense Claims](#)  
[Authorise Expense Claims](#)  
[Claims](#)

Expense ID: PI-00001341  
 Employee Name: SARAHPEACHEY  
 Status: Open  
 Total Amount: 100

By submitting these expenses I confirm that I have read the Business Expense guide and that my claim is true and complete and in accordance with the Guide

Expense Type	Date	Description	trial Code	Department	Purpose	No of Miles	Qty	Unit Cost	Amount	Recharge	Add
please selec			please selec	DMO		0	0	0	0	<input type="checkbox"/>	

Code	VAT Group	Date	Description	Department	No Of Miles	Qty	Unit Cost	Amount	Recharge	trial Code	Purpose	Edit	Delete
21410	17.5 STD	01/Sep/2007	hotel 01/09/07	2000	0	1	100	100	true	CLAF237A2112		<a href="#">Select</a>	<a href="#">Delete</a>

Done | Internet | 09:21